

# Job Description: EcoHub Upcycling and Waste Management Coordinator

## About us



Better Days was established in 2015 in response to the influx of refugees arriving on Lesbos, Greece. We are an international team united by a fierce determination to bring environmental stewardship and compassion into the delivery of humanitarian aid. Whether we are doing emergency response, legal support or education, we continue to emphasize the importance of participatory practices, supporting and collaborating with local efforts, and fostering agency among our beneficiaries.



The EcoHub, our environmental education headquarters, focuses on the creation of human-centered spaces that nurture, inspire, and raise environmental awareness. It was created to provide non-formal education, environmental activities, and relaxation opportunities to asylum-seekers.

## Scope of Work

We are looking to invest in a new EcoHub team member to help us transform trash into treasure. The ideal candidate will be an avid proponent of waste reduction and recycling and will empower others to see waste as an untapped resource that can be used to solve problems, facilitate creative expression, and provide economic opportunity, amongst many other things. He/she will be resourceful, creative, passionate about regenerative systems, experienced in upcycling and product creation, an experienced educator, and enthusiastic about working with people from a variety of backgrounds. He/she will be a central player in our EcoHub team, whose charge is to green the humanitarian field through regenerative and replicable actions in food production, waste management, horticulture therapy, education, and economic opportunity.

## Responsibilities

1. Implement recycling program at EcoHub
2. Create lessons plans and teach vocational upcycling courses to children and adults
3. Teach waste management topics to children and adults
4. Manage upcycling repository
5. Make sure accurate records are kept and assist EcoHub manager with monitoring and evaluation
6. Lead, train, and supervise EcoHub waste management volunteers
7. Submit a Weekly Progress Report to Better Days' core team
8. Communicate regularly with partner organizations as needed
9. Communicate regularly with Better Days team

10. Assist with other EcoHub projects both on- and off-site as needed

## Candidate Characteristics

### Required Characteristics

- Fluent in English
- Excellent organizational skills and ability to meet deadlines
- Self-motivated and able to work independently
- Experience and expertise in using waste materials to create value-added products, waste management strategies, recycling, and related sustainability topics
- Demonstrated teaching ability with children and adults
- Excellent communication skills with all stakeholders
- Compassionate, considerate, and positive attitude
- Commitment of at least 6 months
- Computer skills sufficient to complete required data collection and reporting
- Flexibility and willingness to assist with related projects as needed
- Valid European or International Driving Permit
- Eligible to work in Greece

### Desired Competencies

- Experience with vocational training
- Knowledge of Greek culture and society and local context on Lesbos
- Conversant in Farsi/Dari, Greek, Arabic, and/or French
- Previous humanitarian experience with asylum seekers
- Relevant higher educational background
- Experience in sustainable technologies or related subject matter

## Additional Information

Full time and part time available

Duration: 6 months with possible renewal

Earliest Start date: Jan 20, 2019

Compensation: Salary and benefits according to Better Days' policy

Location: Lesbos

To apply, please send your cover letter, CV, and references to [eco@betterdays.ngo](mailto:eco@betterdays.ngo). Position open until filled.