

## **Job Description:** Sports Development Coordinator

### **About Us:**



Better Days was established in 2015 in response to the influx of refugees arriving on Lesbos, Greece. We are an international team united by a fierce determination to bring environmental stewardship and compassion into the delivery of humanitarian aid. Whether we are doing emergency response or education, we continue to emphasize the importance of participatory practices, supporting and collaborating with local efforts, and fostering agency among our beneficiaries.



Aniko uses the universal language of football to promote health and social inclusion for displaced people. Through Aniko, the organisation organises teams, facilitates trainings and creates tournaments between asylum-seeking populations, the local community and those who have received refugee status. The activities provide an outlet for people, helping them come together, get active, learn new skills and become part of a team. In the fall of 2018, Aniko joined forces with Better Days, to provide sports-based education through Better Days' program for youth. It works with educators to deliver physical, mental and behavioral health outlets through sport, specifically with football.

### **Scope of Work:**

We are looking to invest in a committed and enthusiastic Sports Development Coordinator who will be responsible for assisting with a variety of Sócrates Project operations, including but not limited to project documentation, reporting, and monitoring and evaluation. The ideal candidate will be creative, passionate about sports and development work, an excellent team player and able to communicate well with all stakeholders. He/she will be a central player in our Sports for Development team, whose passions lie within the power of sport for good, initially using football as a tool for good, building bridges and promoting peace and lastly empowering and inspiring our beneficiaries not only to be better players but become the best versions of themselves

## **Responsibilities:**

1. Assist with monitoring and evaluation
2. Assist with project documentation (photo, video, graphic and text document creation)
3. Assist with social media and outreach
4. Assist with fundraising
5. Communicate regularly with partner organizations as needed
6. Communicate regularly with Better Days team
7. Submit Weekly Progress Report to Better Days' core team
8. Occasionally spend time on the field with our coaches
9. Work alongside the Project Director and develop the project for future growth and expansion.

## **Candidate Characteristics:**

### Required Characteristics

- Excellent interpersonal communication skills
- Open-minded, positive, works well with others
- Excellent computer skills (social media, Google Docs/Drive, research, data collection, etc.)
- Multimedia skills (photography, videography, graphic design, etc.)
- Ability to write for a variety of audiences/purposes
- Self-motivated and able to work independently
- Highly organized and detail-oriented
- Ability to manage multiple tasks and meet deadlines
- Enjoys a variety of tasks in a variety of settings (creative, administrative, office, classroom,, etc.)
- Flexibility and willingness to assist with related projects as needed
- Fluent in English
- Eligible to work in Greece

### Desired Competencies

- Additional language proficiency in Farsi, Arabic, Kurdish, French, Spanish, or Greek
- Previous humanitarian experience
- Previous experience in Sport for Good or Development field(s)
- Previous fundraising experience
- Relevant higher educational background

**Additional Information:**

Full time Duration: 6 months with the possibility of renewal

Earliest Start date: Feb 1, 2018

Compensation: Salary and benefits according to Better Days' policy

Location: Lesvos

To apply, please send your cover letter, CV, and references to  
[sportsdev@betterdays.ngo](mailto:sportsdev@betterdays.ngo)

Position open until January 25 2019.